

**BYLAWS OF THE  
ROCK COUNTY RIFLE AND PISTOL CLUB, INC.**

**ARTICLE I  
Purposes/Goals**

**Section 1**

This organization is organized exclusively for charitable, educational, and scientific purposes, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under 501 (c)(4) of the Internal Revenue Code as written on February 18, 2016 (or the corresponding provision of any future United States Internal Revenue Law). The objectives and purposes of this Corporation are:

- A. To educate and promote a better understanding among members and the general public in the safe operation of firearms.
- B. To hold firearm safety education classes open to adults and youth of the general public in our community.
- C. To improve private, county, state, and federal facilities for the enjoyment of outdoor sports.
- D. To promote a better understanding of conservation principles.
- E. To maintain high ethical standards in the field and encourage wise use of our natural resources.
- F. To unite and encourage interest in the development of wildlife and conservation.
- G. To buy, sell, or trade property to develop the goals as outlined above.
- H. To maintain, do, perform, execute, acquire, own, hold, and dispose of each, all, and everything incidental to or necessary, convenient, or proper, to carry out or perform any of the matters, things, or purposes aforesaid, and to exercise any and all rights and privileges which may be necessary, requisite, useful, convenient, or proper, or which may be incidental or auxiliary to any of the purposes or objectives hereinbefore expressed, or that in the judgment of the Board of Directors of the Corporation may be necessarily, requisite, useful, convenient, proper, incidental, or auxiliary, to any of said purposes or objectives, or be deemed to tend to advance the interest of the Corporation and the objectives for which it is created.

**ARTICLE II  
Duration**

**Section 1**

The duration of this Corporation shall be perpetual. Should a dissolution of this Corporation become necessary, then, upon the dissolution of the Corporation, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the Corporation, dispose of all of the assets of the Corporation exclusively for the purpose(s) of the Corporation in such a manner as dictated by state or federal law.

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its directors, members, trustees, officers, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article I hereof.

### **ARTICLE III Officers**

#### **Section 1**

The Rock County Rifle and Pistol Club shall be referred to as the Corporation throughout the rest of this document.

#### **Section 2**

The Officers of this Corporation shall be a President, Vice-President, Secretary, and Treasurer.

#### **Section 3**

The principal duties of the Officers shall be as listed, but not limited to, the following:

A. The President shall preside at all meetings of the members, and of the Board of Directors and be responsible for general supervision of the affairs of the Corporation.

B. The Vice-President shall discharge the duties of President in the event of absence of the President for any reason.

C. The Secretary shall countersign all deeds, leases and conveyances executed by the Corporation, and keep a record of the proceedings of the general meetings as well as the meetings of the Board of Directors, and safely and systematically keep all books, papers, records and documents belonging to the Corporation or in anywise pertaining to the business thereof, except the books and records incidental to the duties of the Treasurer.

D. The Treasurer shall keep and account for all moneys, credits, property of any nature, of the Corporation which shall come into his/her hands, and keep an accurate account of all moneys received and disbursed and proper vouchers for money disbursed, and render such accounts, statements and inventories of moneys received and disbursed and of money and property on hand, and all matters pertaining to his/her office as shall be required by the Board of Directors.

E. All business records of the Corporation kept by the Officers shall become and remain the property of the Corporation.

#### **Section 4**

Any expenditure by the Board of Directors in the amount of two thousand dollars (\$2,000), or more, must first be approved by the members at a regular monthly meeting.

## **ARTICLE IV Directors**

### **Section 1**

The Board of Directors of this Corporation shall consist of at least seven persons; the President, Vice-President, Secretary, Treasurer, and at least three Directors at Large. Additional Directors at Large may be appointed by the Board of Directors as deemed necessary.

### **Section 2**

Subject to the limitations of the members, the Articles of Incorporation, these bylaws, and the laws of the State of Wisconsin, the affairs of the Corporation shall be managed by the Board of Directors.

### **Section 3**

The Board of Directors shall serve without pay or salary. Expenses incurred by the Board of Directors during the performance of their duties may be reimbursed, provided receipts are submitted to the Treasurer.

### **Section 4**

The Board of Directors may appoint such persons, as necessary, to fill any vacant director position. The Board of Directors may also appoint such persons, as necessary, to fill any vacated officer position. Persons appointed to a vacated officer position must be approved by a majority vote of the members at a monthly, annual, or special meeting of the members before assuming the position. Those so appointed shall serve the remaining unexpired term of the office or position.

### **Section 5**

The Board of Directors shall keep a correct and complete record of all its proceedings which shall be attested to by the signature of the Secretary whose duty it shall be to keep such records, and on any question the numbers of those voting each way shall be entered in the recording of the proceedings.

## **ARTICLE V Elections**

### **Section 1**

The Board of Directors shall be elected by the members at the annual corporate business meeting.

Terms of Officers and Directors shall be as follows:

**President and Secretary:** Even calendar years (two years);

**Vice-President and Treasurer:** Odd calendar years (two years);

**Directors:** Each year (one year)

### **Section 2**

Directors shall hold office until their successors have been elected. Terms of the newly elected Directors shall begin at the close of the Annual Meeting at which they were elected. All records, written or recorded, in the possession of an outgoing Board member will immediately be turned over to their successor or the acting Secretary.

### **Section 3**

Directors shall be elected at the annual membership meeting. Such meeting shall be specifically designated to the Corporation members as included in this purpose.

### **Section 4**

A. An Election Committee, consisting of a minimum of three (3) members, shall be established to organize the election, at least sixty (60) days prior to the date of the elections.

B. All voting will be done by paper ballot, except, when only one candidate is running for a specific office that position will be filled by acclimation.

C. There shall be a register created of all current members present at the annual meeting prior to calling the meeting to order to establish a Quorum. Late arrivals shall be added to the register.

## **ARTICLE VI Business Meetings**

### **Section 1**

The regular monthly meeting of the Corporation shall be held on the second Wednesday of every month. Time, date, and place of the meeting may be changed by a vote of the membership. In the event of unforeseen circumstances, the time, date, and place of the meeting may be changed by a majority vote of the Board of Directors with timely notice to the membership.

### **Section 2**

The quorum required for the annual meeting shall consist of five percent of the corporation members entitled to vote. The quorum required for a special membership meeting or a regular monthly meeting shall be defined as the number of members present. The quorum required for a meeting of the Board of Directors shall be the majority of the Board of Directors.

### **Section 3**

The annual business meeting shall be held on the second Sunday of April each year, except when that Sunday is designated as Easter Sunday. In that case, the meeting shall occur on the following Sunday in April. Written notice of the annual business meeting which shall contain the time, date, and place of the meeting shall be mailed to the current address of record or each current member at least seven days prior to the annual meeting. Where members have provided their email address to the Secretary, the Corporation may send email notice of the annual business meeting in lieu of mailing the required notice.

### **Section 4**

A special meeting of the general membership may be called by the President, or by the majority of the Board of Directors, or by a demand in writing, stating the objective of the proposed meeting, signed by ten members of the Corporation that are entitled to vote.

### **Section 5**

The Board of Directors shall meet at least quarterly.

## **Section 6**

A meeting of the Board of Directors may be called by the President or by petition signed by a majority of the Board of Directors. No meeting shall be held, unless a majority of the Board of Directors is present.

## **Section 7**

Notices of all meetings of the Board of Directors and special meetings shall be provided by mail, and/or email, or by direct telephone contact to the Directors by the President or the Secretary at least seven days prior to such meetings except; that the notice for the Board of Director meetings may be waived if the majority of the Board of Directors are present and consent to the holding of such meeting.

## **ARTICLE VII Membership and Dues**

### **Section 1**

Membership in the Rock County Rifle and Pistol Club, Inc. shall be free from discrimination on the basis of race, religion, color, national origin, age, sex, or handicap.

### **Section 2**

Any individual may become a member of the corporation provided:

1. they are an American citizen or a person legally in the United States;
2. they are at least 18 years of age;
3. they have the legal right to touch or possess a firearm;
4. their application for membership has been approved by a majority of the Board of Directors and approved by a majority vote of the members present at a monthly meeting of the corporation.

### **Section 3**

Any minor requesting a junior membership must be sponsored by a parent or legal guardian who is a current member of the Corporation to receive his or her junior membership card. Before being allowed to handle firearms on the premises, he or she must so be approved by the Board of Directors. The junior member must be supervised by an adult Corporation member at all times on the premises.

A. The minimum age of the minor to qualify for junior membership shall be twelve years of age.

B. A junior member is not allowed to bring a guest.

C. A junior member has no voting rights.

D. A junior member has no access rights to the premises.

E. When a junior member reaches the age of 18, they shall become a full Corporation member for the balance of the dues year.

#### **Section 4**

Annual membership cards bearing an expiration date, signed by the President and countersigned by the Secretary, shall be issued to all members in good standing.

#### **Section 5**

The initiation fee and the membership dues shall be as recommended by the Board of Directors and approved by a vote of the members at a regular monthly or annual meeting provided that a notice of any proposed change shall be sent to all members of record at least seven days prior to the taking of said vote. Dues shall be paid at the Annual Meeting except as may otherwise be provided.

#### **Section 6**

A. The annual membership dues shall be payable in advance for each year. Any member failing to pay their dues on or before the date of the annual meeting shall be recorded as dues delinquent. On or before May 1, the delinquent member shall be mailed/or emailed a single past due notice. On June 1 of each calendar year any members whose dues are still delinquent will automatically be dropped from the membership. A dropped member may reapply for membership as set forth in the membership and dues requirements.

B. All new members will pay a one-time initiation fee.

C. Dues shall be waived for any member in good standing, on full active duty with the United States Armed Forces, other than annual training periods, during said period of service.

#### **Section 7**

A. Any motion passed at a regular monthly meeting, special meeting, or annual meeting, to suspend or expel a member shall automatically be referred to the Board of Directors

B. Any violation of club rules shall be brought to the attention of the Board of Directors. The Board of Directors, at its discretion, may take disciplinary action.

C. No vote for suspension or expulsion of any member shall be taken by the Board of Directors until that member has been given a written notice which shall include the complaint, time, date and place of a hearing sent by certified mail, return receipt requested at least fifteen days prior to such hearing.

D. If the member is suspended, the length of time of suspension shall be stated in writing.

E. If the member is expelled, that member can never apply for membership again.

#### **Section 8**

Due to possible conflict of interest, the President and/or the Vice-President of the Corporation shall not at the same time hold the office of President and/or Vice-President of any archery or gun related organization.

#### **Section 9**

Life membership may be proposed by the Board of Directors and approved by the members present at any regular monthly meeting.

## **ARTICLE VIII Resignations**

### **Section 1**

Any Director may resign at any time by giving written notice to the Board of Directors or the Secretary of the Corporation. Such resignation shall take effect at the time specified therein or, if no time is specified, then upon receipt of the resignation by the Secretary or the Board of Directors as the case may be, and, unless otherwise specified therein, acceptance of such resignation shall not be necessary to make it effective.

### **Section 2**

Any Director who misses three meetings in a row without an approved absence may be removed from office without a hearing by a majority vote of the Board of Directors at a regular monthly meeting. A request for approval of any absences may be made by notifying the Secretary or President in writing or email, or by telephone prior to any regular monthly meeting of the Corporation.

### **Section 3**

Any Director may be removed from office by the action of the Board of Directors whenever, in their judgment the best interests of the Corporation will be served thereby, without prejudice to the contract rights, if any, of the Director so removed. However, such Director may request a hearing before the general membership.

## **ARTICLE IX Amendments**

### **Section 1**

The Corporation reserves the right to amend or repeal any provision of these bylaws in the manner provided by law, and all rights conferred upon members are granted, subject to this reservation, with the exception, however; that no amendment or repeal shall change the objectives and purposes of the Corporation as set forth in these Articles as to permit any of the assets or net income to inure to the benefit of any private individual, officer, or member of this Corporation.

### **Section 2**

Any motion to amend the bylaws of the Corporation must be read and presented in its entirety in written form. This motion to amend must be passed by a two thirds majority of the attending members at each of two consecutive meetings before a vote of acceptance can be held.

### **Section 3**

Within 45 days of the second passage of this motion to amend, a written notice of the proposed amendment shall be sent by mail/or email to each member in good standing who is eligible to vote. This notice will be sent at least twenty days before the meeting at which the acceptance vote on the proposed amendment(s) is/are scheduled. This notice shall contain the proposed amendment(s) and the time, date, and place of the meeting at which the vote shall be taken. The acceptance vote of the amendment(s) must be passed by a two-thirds majority of the attending members.

**Section 4**

If bylaw changes are needed in order to obtain approval from the United States Internal Revenue Service to qualify as an organization under 501 (c) (4) of the Internal Revenue Code as written on February 18, 2016 (or the corresponding provision of any future United States Internal Revenue Law), the Board of Directors is authorized to make those changes necessary without following the notification requirements in Sections 1, 2 and 3 of this Article.

**ARTICLE X  
Rules of Order****Section 1**

The rules contained in the current edition of ROBERTS RULES OF ORDER NEWLY REVISED shall govern the Corporation in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Corporation may adopt.

**ARTICLE XI  
Audit of the Books****Section 1**

The books of the Corporation may be audited by a Certified Public Accountant annually or as required by the Internal Revenue Code.